

**To review Employment Law training for Members of the Personnel Committee
and consider any actions and associated expenditure**

Terms of reference for the Personnel Committee:

Councillors appointed to the Personnel Committee must be willing to commit to undertake employment law training as soon as they are elected to the Committee. This includes:

Cllr Dent
Cllr Foster
Cllr Martin
Cllr Miller
Cllr Peggs
Cllr Stoyel

And the Chairman of the Town Council Cllr Bickford who has contact with staff on a regular basis due to the role he undertakes.

Human Resources Support Consultancy are available on the following dates and times to carry out Employment Law training:

Tuesday 4th July 2023

Wednesday 5th July 2023

Tuesday 25th July 2023

Wednesday 26th July 2023

Cost £450 per session – 10am to 4pm

Budget code: P&F 6213 Councillor Training and Expenses

Budget availability: £3,000

NALC have issued The Good Councillor Guide to Employment, copies have been purchased and will be available to Members at the training session.

End of Report
Town Clerk